

# Gateway Academy

## Teacher Recommendation Form

This form is a requirement for admission consideration at the Gateway Academy

Name of Student: \_\_\_\_\_ Age: \_\_\_\_\_ Current Grade: \_\_\_\_\_

### Parent Instructions:

1. Fill out the child's personal information (Name, age, current grade).
2. Read, date and sign the first paragraph of the form.
3. Attach the enclosed Gateway Academy self-addressed envelope to your signed form and give it to your child's current teacher. You may wish to provide a stamp for his/her convenience.
4. The completed form should be MAILED or FAXED directly to the Gateway Academy by your child's teacher.

### Parent/Guardian:

Please write your child's name, age, and grade in the space above and read and sign the following.

I understand and agree that the information contained on the Teacher Recommendation form is confidential and will be used only in the selection of candidates and will not become part of the candidate's permanent file. I also agree that this completed form will not be made available to candidates, parents, or anyone outside of the Admissions Committee, and I waive any right that I may have to see it.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**After signing this form, please give to your child's current teacher with the enclosed envelope. This form must be mailed or faxed by the teacher directly to the Gateway Academy.**

## Teacher:

**Please fill out this form completely and mail in the enclosed envelope directly to the Gateway Academy.**

As the child's current teacher, please evaluate the student based on your direct experiences with him/her. The members of our Admissions Committee thank you for your time, honesty, and cooperation. Your comments will be held in strict confidence and will not become part of the child's file. Please fill out the form completely and feel free to add any comments which may be helpful to us in making admissions decisions. This form may be copied if there are other teachers who might provide information as well. Again, your time and effort is much appreciated.

**Please circle the best adjectives to describe this student.**

Happy	Helpful	Anxious	Nervous
Active	Aggressive	Passive	Overprotected
Immature	Timid	Shy	Overbearing
Honest	Oppositional	Defiant	Social
Confident	Witty	Vivacious	Cheerful
Irritable	Quirky	Responsible	Well-liked
Manipulative	Discouraged	Charming	Motivated
Negative	Perfectionist	Positive	Leader
Follower	Conscientious	Organized	Distracted
Restless	Calm	Enthusiastic	Creative
Confused	Reflective	Impulsive	Dramatic
Ambitious	Intuitive	Rebellious	Kind

Which best describes the student's reading performance?

- Cannot decode words proficiently
- Decodes well, but is not fluent when reading
- Reads fluently, but has difficulty processing what is read
- Reads fluently and has good comprehension skills
- Other \_\_\_\_\_

Which best describes the student's math performance?

- Cannot do basic math computation for grade level
- Can do rote operations, but is not proficient
- Can do rote operations, but does not understand application
- Has solid understanding of math operations and application
- Other \_\_\_\_\_

Which best describes the student's writing performance?

- Content is great, but mechanics and spelling make reading it difficult
- Has good ideas, but difficulty putting them into writing
- Has great difficulty generating ideas
- Can write proficiently, but has difficulty organizing or staying on topic
- Writes in clear, coherent fashion with good mechanics
- Other \_\_\_\_\_

Which best describes the student's ability to attend to a task?

- Child has no obvious problems attending in class
- Child tends to lose focus, but does not exhibit overt off-task behaviors
- Child has great difficulty focusing, and exhibits inability to sit still
- Other \_\_\_\_\_

Which best describes the student's social skills?

- Child has no difficulty making or keeping friends and is well liked
- Child has a few close friends
- Child has difficulty making friends due to quirky behaviors
- Child has difficulty making friends due to bullying behaviors
- Other \_\_\_\_\_

Which best describes the student's work ethic/responsibility?

- Child always works hard and puts forth best effort
- Child shows lack of responsibility due to academic difficulties
- Child shows lack of responsibility due to refusal to work
- Other \_\_\_\_\_

Which best describes the nature of the parent/teacher relationship?

- Parents are highly supportive and willing to follow recommendations
- Parents have realistic expectations for teacher's ability to accommodate
- Parents have unrealistic expectations for the teacher and school
- Parents have unrealistic expectations for the child's performance
- Parents have realistic understanding of their child's needs
- Other \_\_\_\_\_

**Please circle the best descriptors of this child's needs.**

Structured environment	Strict discipline	Written instructions
Clear guidelines	Verbal reminders	Verbal instructions
Visual cues	Verbal redirection	Quiet work environment
Behavior management plan	Multi-sensory instruction	One-on-one instruction
Small group instruction	Remediation	In-class support

**Academics**

Please briefly describe the student's academic strengths and weaknesses.

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**Social Skills**

Please briefly describe the student's social strengths and weaknesses.

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**Physical Development**

Please briefly describe the student's physical strengths and weaknesses.

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**Parent/Teacher Communication**

Please briefly describe the nature of the parent/teacher relationship in working with the student.

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**School Experience**

Please briefly describe the child's school experience since you have known him/her.

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The Gateway Academy is a private school designed to meet the needs of students with various learning and social disabilities. Our class size is small (8 students) to allow for individualized instruction for remediation. The Gateway Academy is intended to provide a successful learning environment for a range of learning and social differences. However, the school is not equipped to deal with learning problems based on emotional or behavioral difficulties.

- They do not recognize intuitively that reading, spelling and arithmetic “make sense”;
- They are unable to associate new information with previously learned knowledge;
- They are often disorganized;
- They do not seem to learn from their experiences, despite at least average intelligence;
- They may process information more slowly than their classmates;
- They may fall into the Autistic Spectrum of Disorders
- They may fall into the category of Non Verbal Learning Disabled
- They may need more help than a traditional placement can give them

**Based on this brief description, please answer the following questions about the student.**

1. Does this child seem to need additional support, instruction, or remediation that may or may not be available at his/her current school? Please elaborate.

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2. Do the child’s academic difficulties seem to be primarily based on learning issues, behavioral or emotional issues? Please elaborate.

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3. Would you recommend the Gateway Academy as an alternative school placement for this child? Please elaborate.

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**About Yourself**

Name:	Grades and Subjects Taught:
Your School:	Signature of Principal or Director:      Date:
Had you heard about the Gateway Academy before receiving this form? If so, how?	Would you be interested in receiving more information about the Gateway Academy and/or attending a tour designed for professionals such as yourself? If so, please provide your mailing address.

**Thank you very much for your time, honesty, and insight!**